

## **Medical Officer Monitoring and Evaluation**

### **Responsibilities**

1. R/V of all TB control activities- Quarterly Returns- Analyze and dissemination(Defects identification, timeliness, recommendations)
2. MO Review Meeting (minutes to be distributed within 1<sup>st</sup> 10 days)
3. Co-ordination of DTCCO RV Meeting
4. District/Annual R/v Meetings
5. Death R/V
6. Supervisory Visit- Collection of DCC reports
7. PHI R/V meetings (2)
8. Compilation of Mission reports
9. Preparation of Annual reports
10. Preparation of case finding report to PD/RD- Quarterly
11. Preparation of SAARC , WHO, Central Bank report
12. Preparation of M and E related reports for MoH
13. Physical and Financial Progress of AAP: Support planning Unit
14. Monitoring progress of Provincial Coordinating committee meetings
15. District Supervision- Kegalle, Rathnapura Kilinochchi, Vavniya, Mullativ, Puttalam